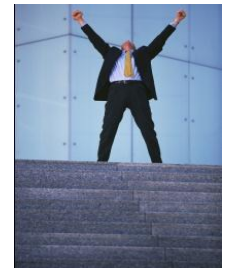


Missed Deadlines



Symptoms (Pain)

Causes (Diagnosis)

Best Practices and Recommendations

AWS Capabilities

- Rushing to meet deadlines
- Missed deadlines result in penalties and interest
- Must hand deliver tax returns; no time to mail them
- Work bottleneck for quarterly and annual filings

- Information is not received in time
- Overlook required returns; staff isn't aware of state filing requirements
- Preparer's and reviewer's work not in synch
- Client is not registered in the state

- Record the filing requirements when work is requested
- Update annually
- Track filing requirements for the states where your clients have a presence

- Tracks the status of payroll checks & taxes, sales & use and all state filing requirements
- Staff can review filing deadlines to ensure timely receipt of data
- Dashboard and work in progress reports show all in progress tasks

Avoid Missed Deadlines such as State Filing Requirements

Client Name	Year	State	Task	Form	Status	Due Date	MI
All Weather Services, Inc.	2011	Maryland	FRNCH	Form 2	On Hold	5/15/2011	<input type="checkbox"/>
All Weather Services, Inc.	2012	South Carolina	SUTAX	Form 1	Waiting on Client	2/28/2012	<input type="checkbox"/>
Southwest Financial Services, LLC	2011	Federal	BRKDL	SEC Form X-17A	Active	4/15/2012	<input type="checkbox"/>
Southwest Financial Services, LLC	2011	South Carolina	AUDIT	Form 1	Waiting on State	4/15/2011	<input type="checkbox"/>
Southwest Financial Services, LLC	2011	South Carolina	BRKDL	Form BD	Not Started	3/15/2012	<input type="checkbox"/>
Non-Profit Company	2011	Maryland	NPREN	COR-92	Not Started	6/30/2011	<input type="checkbox"/>
Non-Profit Company	2011	Maryland	PPTRN	Form 1	Not Started	3/15/2011	<input type="checkbox"/>

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AWS tracks the status of state filing requirements, licensing requirements and business registrations. Staff can review deadlines to ensure timely filings avoiding costly penalties and business interruptions.